

## **YOUTH EMPLOYMENT SERVICE (Y.E.S.)**

**BACKGROUND:** Our Youth Employment Service has been in operation since January 1978. This service has provided jobs and income for many teenagers like you. Some of the most frequently requested jobs are: lawn care, childcare, domestic chores, painting, pet-setting, snow removal. Other various requests come from business, individuals, or groups.

**WHAT IT IS:** Y.E.S. operates year-round as a job referral service for teens, ages 14-21 who is looking for work, and individuals, business, or groups who need work completed.

**HOW IT OPERATES:** When a potential customer calls, a teen member of Y.E.S. will be contacted with the information. If interested, the teen worker will then contact the customer directly for more specific directions and information. Before doing the work, make sure you discuss and agree upon a wage. You must keep the Y.E.S. office informed of your decision, so the coordinator will know if the customer has been able to have the job completed. A follow-up phone call will take place after the completion of the work to thank them, make sure everything was satisfactory, and if they could use more help.

**BECOMING A REGISTERED Y.E.S. WORKER:** In order to become eligible for a potential job, the following steps must be completed.

1. Complete the application.
2. Working papers: if you do not already have them, your school counselor, office secretary or nurse can provide them for you.
3. Parental waiver and release form: attached to the application, must be signed by a parent/guardian (for anyone under 18) and returned to the Y.E.S. office.
4. A personal interview with the Y.E.S. Program Coordinator: Marge Tremaine can be made by calling 562-8443 ext. 307.

**Remember: Youth Employment Service is your program! Its success is measured by your attitude and performance on the job.**

**BIG FLATS YOUTH EMPLOYMENT SERVICE  
Y.E.S.**

\_\_\_\_\_ Date \_\_\_\_\_ Phone # \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Last Name First Name Int.

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Address City State Zip Code

\_\_\_\_\_/\_\_\_\_\_  
Grade School-College Date of Birth Age

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Soc. Sec. Number Working Paper No. Driver's License

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Type of work I would accept: \_\_\_\_\_

Type of work I would NOT accept: \_\_\_\_\_

Days I would be able to work: Mon.\_\_\_\_ Tues.\_\_\_\_ Wed.\_\_\_\_ Thur.\_\_\_\_ Fri.\_\_\_\_ Sat.\_\_\_\_ Sun.\_\_\_\_.

WORK EXPERIENCE: (Last paying job FIRST)

Job and Address Supervisor Duties & Responsibilities

1. \_\_\_\_\_

2. \_\_\_\_\_

SPECIAL SKILLS, HOBBIES, OR  
INTERESTS: \_\_\_\_\_

**ADULT REFERENCES (Not Relatives)**

Name Address Phone# (work/home)

1. \_\_\_\_\_

2. \_\_\_\_\_

Father, Mother, or Guardian's Name: \_\_\_\_\_

Phone # \_\_\_\_\_

To applicant: Do you have any work limiting disabilities?

(Please state) \_\_\_\_\_

**PLEASE READ AND HAVE PARENT/GUARDIAN SIGN WAIVER AND RELEASE ON  
NEXT PAGE FOR ANYONE UNDER 18 YRS. OLD. 18 AND OLDER MAY SIGN FOR  
THEMSELVES. THANK YOU.**

## Y.E.S. PARENTAL WAIVER AND RELEASE FORM

I, as parent/guardian of \_\_\_\_\_, do hereby recognize that the Youth Employment Service is neither an employer nor a principal but is merely a **REFERRAL SERVICE**.

I further recognize that the Youth Employment Service is to receive NO fee, compensation or other material benefit, either from my son/daughter or ward, nor from any prospective employer for performing employment **REFERRAL** services.

In consideration of the Youth Employment Service and its role of referring my son/daughter or ward to employers, I agree to waive and release the Youth Employment Service from any liability of any nature resulting from his/her employment in a position or job secured by or through a referral from our Youth Employment Service.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Please Print Above Signature